

**LIQUOR COMMISSION
CITY AND COUNTY OF HONOLULU**

711 KAPIOLANI BOULEVARD, SUITE 600, HONOLULU, HAWAII 96813-5249
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FRANKLIN DON PACARRO, JR.
ADMINISTRATOR

ANNA C. HIRAI
ASSISTANT ADMINISTRATOR

January 16, 2018

Dear Wholesale Class Licensee:

RE: Interim Gross Sales of Liquor Report, HLC Rule §3-81-17.54(g)

Wholesale class licensees are required to complete and file an **Interim Gross Sales of Liquor Report** for the first six months of the fiscal year FY2018 (July 1 – December 31, 2017). This report is due **Thursday, March 1, 2018**. The PDF-fillable form, "Interim Gross Sales of Liquor Report," can be found at our website: <http://www.honolulu.gov/liq/gls.html>.

Please submit your original, signed report to the Honolulu Liquor Commission (HLC) no later than **Thursday, March 1, 2018, 4:30p.m.**, or postmark and mail your report by **Thursday, March 1, 2018**, to the following address:


City & County of Honolulu
Liquor Commission
711 Kapiolani Boulevard, Suite 600
Honolulu, Hawaii 96813
Attn: GLS Processing

**LATE OR NON-FILED REPORTS MAY BE SUBJECT TO PENALTIES
AS PRESCRIBED BY THE HLC.**

As a reminder, your FY18 ANNUAL Gross Liquor Sales report for the period July 1, 2017 to June 30, 2018, will be due Tuesday, July 31, 2018.

If you have any questions regarding the Interim Gross Sales of Liquor Report, please e-mail: liq-auditing@honolulu.gov or call HLC Accountant Pandy Lagapa at (808) 768-7350.

Sincerely,


FRANKLIN DON PACARRO, JR.
Administrator

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